



Aldbury Parish Council

Aldbury Memorial Hall
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5th May 2026

To Cllrs: de la Bedoyere, Brooks, Houghton, McCarthy, Paterson, Warren (Vice Chair), Webb (Chair) and White

Councillors are summoned to attend this meeting for the transaction of business set out in the agenda below.

The meeting is open to members of the public and press. Supporting documents are available on the parish website.

ALDBURY PARISH COUNCIL ANNUAL MEETING

to be held on Monday 11th May 2026 at 8.00pm

ALDBURY MEMORIAL HALL

Gosia Turczyn
Gosia Turczyn

Clerk to Aldbury Parish Council

To assist in the speedy and efficient despatch of business, members requiring further information or clarification on items listed on this agenda are requested to enquire prior to the meeting.

AGENDA

- 26/045 Election of Chair**
To elect a Chair for the year 2026/27 and sign Declaration of Acceptance of Office.
- 26/046 Election of Vice Chair**
- 26/047 Apologies**
To receive and accept apologies for absence.
- 26/048 Declaration of Interests and update of Register of Members' Interests**

- a) To receive declarations of interest from Councillors on items on the agenda.
- b) To receive written requests for dispensations for declarable interests.
- c) To grant any requests for dispensation as appropriate.
- d) To confirm accuracy of Register of Pecuniary Interests.

- 26/049 Public Matters**
To receive questions from members of the public and press on items included on this agenda (max 15 min).
- 26/050 Minutes**
To confirm the Minutes of Aldbury Parish Council Meeting held on 13th April 2026 as an accurate record of proceedings.
- 26/051 Meeting Dates – appendix 1**
To agree meeting dates for 2027.
- 26/052 Reports to the Council.**
- a) Warden’s report – appendix 2
To note the report and approve expenditure if required.
 - b) Clerk’s report; items for information only – appendix 3
 - c) Hertfordshire police – report from PCSO.
- 26/053 Appointment of Representatives on Committees and Working Groups – Appendix 4**
To agree standing committees and working groups, including membership and election of Chair or lead:
- a) Staff Committee
 - (i) To elect a Chair
 - (ii) To elect a Vice Chair
 - (iii) To agree membership and terms of reference
 - b) Finance working group
To agree membership and terms of reference
 - c) Aldbury Sports Club working group
To agree membership, terms of reference and Sports & Recreation resident survey.
 - d) Ashridge Estate Committee liaison
To appoint a representative
- 26/054 Aldbury Parish responsibilities – Appendix 5**
To review and agree individual and geographical area of responsibility on the Council.
- 26/055 Planning Matters and Consultations – to consider comments on the following:**
- a) **Application(s) received:**
 - 26/00970/LBC Replace existing 1st floor rear window with new double glazed timber window, lowering its sill height. Addition of a new black painted steel balustrade into our garden. Laundry Cottage 28 Malting Lane Aldbury Tring Hertfordshire HP23 5RH
 - b) **To consider and approve any Parish Council responses to any planning applications received during the period after which the agenda was published. Those applications will be added in the Clerk’s report and can be found on www.aldburyparish.org.uk in the Meetings tab.**

c) Decision(s) issued by Dacorum Borough Council:

None.

d) Land East of Tring, known as Marshcroft (Allocation reference: Tr03)

The Council have submitted a note on their position in relation to the proposed allocation Tr03 Land East of Tring following the recent decision on the Planning Application for this site. The document DBC/ED59: Council's position on Policy Tr03 Land east of Tring is available in the examination documents via the link

<https://letstalk.dacorum.gov.uk/examination-documents>. Responses to be submitted by 5 pm 13th May 2026.

26/056 Aldbury Parish Council Insurance Policy

To approve the insurance renewal with Clear Councils, underwritten by Ecclesiastical Insurance Office plc, at a cost of £779.45 (inclusive of Insurance Premium Tax and Administration Fee).

26/057 Internal Controls – Governance, Policies and Procedures – Appendix 6

To review and approve the following documents:

- a) Code of Conduct
- b) Standing Orders
- c) Financial Regulations
- d) Financial Management and Risk Assessment

26/058 Allotments and Open Spaces

- a) To receive a verbal update from Cllr Paterson on the water supply upgrade project.
- b) To agree the location and approve an expenditure for a sign at the allotments.
- c) To approve £262 on anti-graffiti paint to paint the Pavillion wall.
- d) To approve an expenditure for a tennis court sign.

26/059 Aldbury Street Lights

To discuss outstanding matters and approve expenditure if required.

26/060 20mph Scheme for Aldbury

To note that HCC Highways is currently undertaking a consultation on the proposed 20mph zone for the village. Residents are encouraged to review the proposal and submit their responses as part of the consultation process.

26/061 Financial Matters and Audit – appendix 7

- a) To review and note the accounts including bank reconciliation, bank statement.
- b) To note receipt of income including the Precept and Grants.
- c) To pass resolution to authorise schedule of payments.
- d) To receive and note the Internal Auditors' Report for 2025-26 and any recommendations arising.
- e) To approve the final accounts for Year Ended 31st March 2026.
- f) To approve AGAR Section 1 Annual Governance Statement 2025-26.
- g) To approve AGAR Section 2 Accounting Statements 2025-26.
- h) To approve the Explanation of Variances 2025-26.
- i) To approve the dates for the Period for the Exercise of Public Rights to be commencing on Wednesday 3rd June and ending on Tuesday 14th July 2026 and to confirm the date the Notice is to be published on the Council's website and noticeboards.

- j) To note that all required documents will be submitted to the external auditor and published on the Council's website and noticeboards – actioned by the Clerk.

26/062 Meeting close.

Next Parish Council meeting will be held on 1st June 2026 at 8 pm.